

MEMBERS' TRAINING AND DEVELOPMENT PANEL

Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH

Date: Wednesday, 17 November
2010

Time: 2.00 p.m.

A G E N D A

1. Apologies
2. Minutes of the Previous Meeting held on 21st October, 2010 (herewith) (Pages 1 - 5)
3. Personalisation Agenda (Presentation by Tom Sweetman, Executive Manager, Neighbourhoods and Adult Services)
4. Project Argus Training (briefing note herewith) (Page 6)
5. Member Development Charter (report herewith) (Pages 7 - 9)
6. Members' Development Strategy (report herewith) (Pages 10 - 19)
7. Policy on Personal Development Plans and Member Development Framework (for information) (Pages 20 - 40)
8. Leadership Academy - 7th and 8th December, 2010 - Local Enterprise Partnerships (information herewith) (Pages 41 - 42)
9. Leadership and Management Qualification for Councillors Newly Elected in 2010 - Weekend Residential Course at Northern College, Wentworth Castle, Barnsley - January and February, 2011 (information herewith) (Pages 43 - 44)
10. Refresher Training on Fraud and Corruption.
The refresher training would consist of:-
 - Referral and source information.
 - Sifting of referrals.
 - Investigation Process overview.
 - Joint Working with other agencies – both internal & external agencies.
 - Examples of successful cases.
 - Fraud Awareness e-learning package (to be available on Council intranet)

- by end of October, 2010).
- Contact Details.

and be undertaken by Benefit Fraud Investigation Unit i.e. Martyn Longdin (Fraud Investigator) and Shawn Senior (Team Leader).

11. Role of Member Development in the New Era (extract for information) (Pages 45 - 46)
12. Date and Time of Next Meeting - Thursday, 16th December, 2010 at 2.00 p.m.